

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2024/25	CURRENT POSITION	CONTACT
Elections Group	Policy and Project Advisory Board (Chairman or Vice-Chairman), the Portfolio Holder responsible for Elections Matters, Corporate Governance, Audit and Standards Committee (Chairman or Vice-Chairman) and two Conservative and one Liberal Democrat councillor.		Andrew Colver Contractor andrew.colver@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
	PLACE	
	PEOPLE	
Climate Change Action Plan	At its meeting in March 2024, the Board started the process of refreshing the Council's Climate Change Action Plan. Following discussions, it was felt that consideration should be given to the implications of a fundamental reshape of the Plan to allow for a two pronged approach, one looking inwards at Council activities and one looking outwards at the Borough as a whole, in an enabling and facilitating capacity. This would be followed up and reported to a future meeting.	Rachel Barker – Assistant Chef Executive rachel.barker@rushmoor.gov.uk

POLICY AND PROJECTS ADVISORY BOARD
AGENDA PLANNING – 2024-2025

12th June 2024	Arts Council Place Partnership Project – Funding Bid
23rd July 2024	Procurement Strategy - (existing till 2024) Youth Engagement (Part 1)
24th September 2024	Youth Engagement (Part 2)
19th November 2024	
21st January 2025	
25th March 2025	
<i>Potential items to be considered for 2024/25</i>	<ul style="list-style-type: none"> • Communications Strategy • Council Business Plan • Climate Change Action Plan

PROGRESS GROUP MEETINGS

Membership: Cllrs Sue Carter, Peace Essien-Igodifo, Lisa Greenway, Julie Hall, Thomas Mitchell, Mike Roberts and Ivan Whitmee

Date	Item	Notes
25 June 2024	Arts Council Place Partnership Project – Bid Feedback	As timing won't allow for this item to come back to the Board, Lee McQuade had offered to speak with individual Members should they wish to in advance of the deadline.
	Youth Engagement – meeting on 23 July	Presentation providing an overview of what we do followed by a workshop (to be held in private). Ensure we identify what we want to achieve and identify areas of focus.
	Procurement Strategy – Meeting on 23 July	Existing one runs until end 2024. Introduction of Procurement Act 2023 – requirement to review and update existing Strategy.